

APPLICATION AND AFFIDAVIT FOR APARTMENT LEASING

I hereby make application as a tenant for _____ # _____, with rent of \$ _____ per month. In the event this application is accepted, I herewith agree to sign a one year lease, make payable a security deposit in the amount of one month's rent and pay the first full month's rent and any prorated rent for part of a month (if applicable).

DEPOSIT TO HOLD APT \$ _____ DATE TO OCCUPY PREMISES: _____

Within 3 calendar days of approval of this application, applicant agrees to pay the balance of the security deposit. The application fee for a single individual is \$45.00. Each additional application fee is \$30.00. All deposits and application fees must be paid in check or money order and are non-refundable. No apartment can be held without a deposit and for more than 30 days unless authorized by manager.

NAME: _____ DATE OF BIRTH: _____
ADDRESS (Include zip code): _____ CITY: _____ STATE: _____ ZIP: _____
PHONE#: HOME: _____ WORK: _____ CELL: _____ EMAIL: _____
SOCIAL SECURITY #: _____ DRIVER LICENSE #: _____
AUTO MAKE/MODEL/YEAR/COLOR: _____
MARITAL STATUS: _____ SPOUSE NAME: _____
CHILDREN: Y / N HOW MANY: _____ NAMES: _____ # OF PEOPLE TO OCCUPY APT: _____
PETS: Y / N WHAT TYPE: _____ (FEES MAY BE CHARGED)
HAVE YOU EVER BEEN CONVICTED OF A CRIME: Y / N
IF YES, PLEASE EXPLAIN: _____

EMPLOYMENT INFORMATION (ATTACH COPIES OF YOUR LAST TWO PAY STUBS)

EMPLOYER: _____ PHONE #: _____ EXT: _____
OCCUPATION: _____ GROSS WEEKLY/ANNUAL SALARY: \$ _____
LENGTH OF EMPLOYMENT: _____ SUPERVISOR: _____

PREVIOUS EMPLOYER IF LESS THAN TWO YEARS:

EMPLOYER: _____ PHONE #: _____ EXT: _____
OCCUPATION: _____ GROSS WEEKLY/ANNUAL SALARY: \$ _____
LENGTH OF EMPLOYMENT: _____ SUPERVISOR: _____

LANDLORD INFORMATION: NAME LEASE IS UNDER: _____

PRESENT LANDLORD: _____ PHONE #: _____
MONTHLY RENTAL AMOUNT: _____ UTILITIES PAID: _____
LENGTH OF RESIDENCY: _____ PROPER NOTICE GIVEN: Y / N RENT PAID ON TIME: Y / N

REASON FOR MOVING: _____

DO YOU HAVE ANY JUDGMENTS OR EVICTIONS AGAINST YOU FROM YOUR CURRENT OR A PREVIOUS LANDLORD? Y/N IF YES, PLEASE EXPLAIN: _____

CREDIT INFORMATION: LIST THE BANK(S) & ACCOUNT NOS. (MUST BE FILLED IN)

NAME: _____ BRANCH: _____
CHECKING Y / N ACCOUNT #: _____ SAVINGS Y / N ACCOUNT #: _____

IN CASE OF AN EMERGENCY: NAME: _____ RELATIONSHIP: _____
TELEPHONE (H): _____ (C): _____

DO YOU REQUIRE A DISABILITY-RELATED ACCOMODATION? If YES, please explain: _____

AUTHORIZATION TO OBTAIN INFORMATION: Applicant hereby authorizes lessor to verify the accuracy of all statements in this application and also authorizes all employers, previous landlords, banks, and creditors to release information concerning my accounts, history of payment and criminal background (if applicable) for the purposes of verifying this application and determining my ability to afford the contractual obligations of the lease.

SIGNATURE: _____ DATE: _____

Second Page Of Application Must Be Signed Before Application Is Processed.

POSSESSION: We shall make every effort to have your apartment ready on time, but because of circumstances beyond our control could cause delay, we cannot be liable for failure to deliver the premises at the time stipulated on the application. In the unlikely event this happens, rent shall be abated on a daily basis until seven (7) days after the date promised on this application, then your deposit will be refunded in full upon your request and this agreement shall be terminated.

INTENDING TO BE LEGALLY BOUND, Applicant and Lessor agrees that the applicant shall be entitled to a refund of his/her/ their deposit, IF AND ONLY IF, he/she/they notify the LESSOR in writing, within three (3) calendar days of the signing of the APPLICATION, of their intention to cancel. Should the APPLICANT fail to notify the LESSOR of the cancellation within three (3) calendar days, in writing the LESSOR will retain all deposit monies as liquidated damages for withdrawing this unit from the rental market.

APPLICANT(S) certifies and represents that all information on this application is correct, that he/she/they are not breaking his/her/ their mortgage/renal payments in a timely fashion for the past 12 month period; that they have received no notices of Lease Termination or Eviction, that he/she/they have not filed bankruptcy within the past five (5) years, and are presently financially solvent; that no adverse credit information is on file except as follows:

APPLICANT(S) agree to sign a Lease and pay a Security Deposit (equal to one month's rent), first month's rent, plus, when designated, last month's rent, within five (5) days after approval by LESSOR. Otherwise, the deposit will be retained by LESSOR as liquidated damages. APPLICANT(S) agree the deposit will be retained as liquidated damages for processing this APPLICATION AND CREDIT CHECKING if the above information is not true.

By signing my signature to this application, I/we am/are the person(s) whom I/we represent myself/ourselves to be, and all the information is true and accurate.

A PHOTOCOPY OF THIS AUTHORIZATION SHALL BE THE EQUIVALENT OF THE ORIGINAL.

This authorization shall be continuing during the term of the LEASE or any renewal of the LEASE; to update or otherwise verify new information including, but not limited to, lessor's right to inquire from time to time, from banking institutions whether there are sufficient funds to pay check(s) delivered by the LESSEE or LESSOR.

I release all such persons delivering said and all other information, form any inadvertent, whether communicated either orally, in writing, or over the telephone.

Applicant(s) understand that a government issued photo ID is required to complete this application.

APPLICANT(S) UNDERSTAND THAT THE PROVIDER OF INFORMATION MAY COMMUNICATE ADVERSE INFORMATION.

SIGNATURE: _____ DATE: _____ AGENT: _____

TELL US HOW YOU HEARD ABOUT US:

- CRAIGSLIST
- INTERNET
- BUILDING SIGNS
- FRIENDS
- NEWSPAPER AD
- OTHER _____