

**REASONABLE MODIFICATION**  
**REQUEST FORM**

Date: \_\_\_\_\_

Dear Management Representative,

I am a resident of \_\_\_\_\_, Apt # \_\_\_\_\_. I (or a member of my household) have a disability. As an accommodation for such a disability, I request your permission to

\_\_\_\_\_ at my expense. I intend to hire \_\_\_\_\_ to do the work.

\_\_\_\_\_ is willing to discuss the project with you and discuss any concerns you may have. If you wish, I can have any changes removed when I vacate my unit.

I have attached verification from \_\_\_\_\_ of my disability and the functional limitations I experience.

Please reply to my request in writing within the next ten (10) business days of receipt of this letter. I look forward to your response and appreciate your attention to this matter.

Sincerely,

\_\_\_\_\_  
[Person Requesting]

\_\_\_\_\_  
[Manager & Date Received]

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_